

1 State of Arkansas
2 91st General Assembly
3 Regular Session, 2017
4

As Engrossed: S3/20/17
A Bill

SENATE BILL 45

5 By: Joint Budget Committee
6

7 **For An Act To Be Entitled**

8 AN ACT TO MAKE AN APPROPRIATION FOR PERSONAL SERVICES
9 AND OPERATING EXPENSES FOR THE ARKANSAS LEGISLATIVE
10 COUNCIL, THE BUREAU OF LEGISLATIVE RESEARCH, AND THE
11 INTERIM COMMITTEES OF THE ARKANSAS GENERAL ASSEMBLY
12 FOR THE FISCAL YEAR ENDING JUNE 30, 2018; AND FOR
13 OTHER PURPOSES.
14
15

16 **Subtitle**

17 AN ACT FOR THE BUREAU OF LEGISLATIVE
18 RESEARCH AND THE LEGISLATIVE COUNCIL
19 APPROPRIATION FOR THE 2017-2018 FISCAL
20 YEAR.
21
22

23 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:
24

25 *SECTION 1. REGULAR SALARIES - OPERATIONS. There is hereby established*
26 *for the Bureau of Legislative Research of the Legislative Council for the*
27 *2017-2018 fiscal year, the following maximum number of regular employees.*
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| | | <i>Maximum Annual</i> | | |
|-------------|--|-----------------------|--------------------|------------------|
| | | <i>Maximum</i> | <i>Salary Rate</i> | |
| | | <i>No. of</i> | <i>Fiscal Year</i> | |
| <i>Item</i> | <i>Class</i> | <i>No.</i> | <i>Employees</i> | <i>2017-2018</i> |
| 33 | (1) Q030U DIRECTOR, BUREAU OF LEGIS RESEARCH | 1 | | GRADE SE05 |
| 34 | (2) Q029U ASSISTANT DIRECTOR | 4 | | GRADE SE04 |
| 35 | (3) Q014N BLR ADMINISTRATOR | 9 | | GRADE SE02 |
| 36 | (4) Q061N BLR COUNSEL | 1 | | GRADE SE02 |



| | | | | | |
|----|------|-------|---------------------------------------|----------|------------|
| 1 | (5) | Q063N | LEGIS ADMIN SERVICES ADMINISTRATOR | 1 | GRADE GS14 |
| 2 | (6) | Q068N | LEGAL EDITOR SUPERVISOR | 1 | GRADE GS13 |
| 3 | (7) | Q221C | SENIOR LEGISLATIVE ATTORNEY II | 19 | GRADE GS13 |
| 4 | (8) | Q234C | SENIOR LEGAL EDITOR II | 5 | GRADE GS12 |
| 5 | (9) | Q006C | SENIOR LEGISLATIVE ANALYST II | 35 | GRADE GS12 |
| 6 | (10) | Q067C | ADMIN ASSIST TO DIRECTOR | 1 | GRADE GS09 |
| 7 | (11) | Q232C | BLR PROG DEVELOP & COMPLIANCE ANALYST | 1 | GRADE GS09 |
| 8 | (12) | Q197C | LEGISLATIVE ADMIN SERVS ANALYST II | 3 | GRADE GS09 |
| 9 | (13) | Q077C | ADMIN ASSIST TO AD | 4 | GRADE GS08 |
| 10 | (14) | Q065C | OFFICE SERVICES SUPERVISOR | 1 | GRADE GS08 |
| 11 | (15) | Q235C | ADMIN ASSIST TO ADMINISTRATOR | 8 | GRADE GS07 |
| 12 | (16) | Q118C | REFERENCE ANALYST | 2 | GRADE GS07 |
| 13 | (17) | Q110C | LEGISLATIVE ADMIN ASSISTANT II | 16 | GRADE GS06 |
| 14 | (18) | Q131C | BLR SUPPORT SPECIALIST | 1 | GRADE GS04 |
| 15 | (19) | Q069N | PC SUPPORT MANAGER | 1 | GRADE IT09 |
| 16 | (20) | Q236C | SR APPLICATIONS PROGRAMMER II | 6 | GRADE IT09 |
| 17 | (21) | Q237C | SR NETWORK SPECIALIST II | 4 | GRADE IT09 |
| 18 | (22) | Q238C | SR PC SUPPORT SPECIALIST II | 4 | GRADE IT06 |
| 19 | (23) | Q224C | ASSETS MANAGER | 1 | GRADE IT03 |
| 20 | (24) | Q130C | DIGITAL RESEARCH TECH | <u>1</u> | GRADE IT01 |
| 21 | | | MAX. NO. OF EMPLOYEES | 130 | |

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23 SECTION 2. EXTRA HELP - OPERATIONS. There is hereby authorized, for
 24 the Bureau of Legislative Research of the Legislative Council for the 2017-
 25 2018 fiscal year, the following maximum number of part-time or temporary
 26 employees, to be known as "Extra Help", payable from funds appropriated
 27 herein for such purposes: thirty-one (31) temporary or part-time employees,
 28 when needed, at rates of pay not to exceed those provided in the Uniform
 29 Classification and Compensation Act, or its successor, or this act for the
 30 appropriate classification.

31

32 SECTION 3. APPROPRIATION - OPERATIONS. There is hereby appropriated,
 33 to the Bureau of Legislative Research of the Legislative Council, to be
 34 payable from the State Central Services Fund, for personal services,
 35 operating expenses, contingency, committee rooms, and construction and
 36 capital improvements of the Bureau of Legislative Research and the

1 Legislative Council for the fiscal year ending June 30, 2018, the following:

| 2 | | |
|----|--|---------------------|
| 3 | ITEM | FISCAL YEAR |
| 4 | <u>NO.</u> | <u>2017-2018</u> |
| 5 | (01) REGULAR SALARIES | \$10,090,629 |
| 6 | (02) EXTRA HELP | 150,000 |
| 7 | (03) PERSONAL SERVICES MATCHING | 2,860,032 |
| 8 | (04) MAINT. & GEN. OPERATION | |
| 9 | (A) OPER. EXPENSE | 2,133,686 |
| 10 | (B) CONF. & TRAVEL | 218,002 |
| 11 | (C) PROF. FEES | 298,889 |
| 12 | (D) CAP. OUTLAY | 400,000 |
| 13 | (E) DATA PROC. | 0 |
| 14 | (05) CONSTRUCTION/CAPITAL IMPROVEMENTS | 50,000 |
| 15 | (06) CONTINGENCY | 893,480 |
| 16 | (07) COMMITTEE ROOMS | <u>205,063</u> |
| 17 | TOTAL AMOUNT APPROPRIATED | <u>\$17,299,781</u> |

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19 SECTION 4. APPROPRIATION - INTERIM COMMITTEE STUDY EXPENSES. There is
 20 hereby appropriated, to the Bureau of Legislative Research of the Legislative
 21 Council Disbursing Officer, to be payable from the State Central Services
 22 Fund, for study expenses of the Ad Interim Committees of the Arkansas General
 23 Assembly for the fiscal year ending June 30, 2018, the following:

24

| 25 | ITEM | FISCAL YEAR |
|----|---------------------------------------|------------------|
| 26 | <u>NO.</u> | <u>2017-2018</u> |
| 27 | (01) INTERIM COMMITTEE STUDY EXPENSES | <u>\$271,060</u> |

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29 SECTION 5. APPROPRIATION - INTERIM COMMITTEE EXPENSES. There is hereby
 30 appropriated, to the Bureau of Legislative Research of the Legislative
 31 Council Disbursing Officer, to be payable from the State Central Services
 32 Fund, for paying per diem, expenses and mileage to members of the Arkansas
 33 General Assembly attending regular and special meetings and other committee
 34 related activities of the Ad Interim Committees of the Arkansas General
 35 Assembly, and for out-of-state travel expenses for committee staff as
 36 approved by the appropriate committee for the fiscal year ending June 30,

1 2018, the following:

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| 3 ITEM | FISCAL YEAR |
|--|---------------------------|
| 4 <u>NO.</u> | <u>2017-2018</u> |
| 5 (01) PER DIEM, EXPENSES, AND MILEAGE FOR | |
| 6 MEMBERS OF THE ARKANSAS GENERAL | |
| 7 ASSEMBLY AD INTERIM COMMITTEES | \$1,419,199 |
| 8 (02) OUT-OF-STATE TRAVEL OF INTERIM | |
| 9 COMMITTEE MEMBERS & COMMITTEE | |
| 10 STAFF WHO ARE AUTHORIZED BY THE | |
| 11 APPROPRIATE COMMITTEE | <u>277,197</u> |
| 12 TOTAL AMOUNT APPROPRIATED | <u><u>\$1,696,396</u></u> |

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14 SECTION 6. APPROPRIATION - ENERGY COUNCIL. There is hereby
 15 appropriated, to the Bureau of Legislative Research of the Legislative
 16 Council Disbursing Officer, to be payable from the State Central Services
 17 Fund, for paying expenses of members of the Arkansas General Assembly
 18 attending meetings of the Energy Council and for other associated expenses
 19 for the fiscal year ending June 30, 2018, the following:

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| 21 ITEM | FISCAL YEAR |
|--|------------------------|
| 22 <u>NO.</u> | <u>2017-2018</u> |
| 23 (01) PAYMENT OF EXPENSES OF MEMBERS AND | |
| 24 OTHER EXPENSES | <u><u>\$65,806</u></u> |

25

26 SECTION 7. REAPPROPRIATION. There is hereby appropriated, to the Bureau
 27 of Legislative Research, to be payable from the State Central Services Fund,
 28 from the balance of the appropriation remaining on June 30, 2017 in Sections
 29 3 and 7 of Act 79 of 2016, there to be used for the same purposes for the
 30 fiscal year ending June 30, 2018, in a sum not to exceed.....\$2,000,000.

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32 SECTION 8. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
 33 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. TRANSFER
 34 PROVISION - LINE ITEMS. The Director of the Bureau of Legislative Research
 35 is hereby authorized to direct the Chief Fiscal Officer of the State to
 36 transfer appropriation between line items within appropriations and also

1 between the appropriations made by this Act in such amounts as determined
2 necessary.

3 The provisions of this section shall be in effect only from July 1, ~~2016~~
4 2017 through June 30, ~~2017~~ 2018.

5

6 SECTION 9. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
7 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW. COST OF
8 LIVING INCREASES. Employees of the Bureau of Legislative Research assigned
9 to positions having a labor grade shall be eligible for cost-of-living
10 increases on July 1, in an amount equal to that granted to all other state
11 agency, board, commission or institution of higher education employees on
12 those dates. Any additional adjustments in annual salary rates for Bureau
13 employees, labor market adjustments, merit pay adjustments or employee
14 retention or recruitment requirements shall be made at the discretion of the
15 Director of the Bureau. Salary payments shall not be restricted to maximum
16 amounts authorized by law, if the salary adjustments exceed the maximum line
17 item amount authorized by law for a position, the amount shall be paid to the
18 employee as a lump-sum payment.

19 The provisions of this section shall be in effect only from July 1, ~~2016~~
20 2017 through June 30, ~~2017~~ 2018.

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22 SECTION 10. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS
23 CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.
24 DISBURSING OFFICER. The Director of the Bureau of Legislative Research of the
25 Legislative Council shall be the disbursing officer for the funds
26 appropriated by this Act, including the Interim Committee Study Expenses. The
27 Director shall appoint a designee who shall serve as the disbursing officer
28 in his/her absence. In the event there is no Director, the Co-Chairs of the
29 Arkansas Legislative Council can appoint a disbursing officer. All
30 expenditures from the appropriations provided by this Act shall be in
31 accordance with procedures established by the Legislative Council and in
32 accordance with appropriate law.

33 The provisions of this section shall be in effect only from July 1, ~~2016~~
34 2017 through June 30, ~~2017~~ 2018.

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36 SECTION 11. SPECIAL LANGUAGE - CODE AMENDMENT. Arkansas Code § 10-3-

1 303 is amended to add an additional subsection to read as follows:

2 (h)(1) The bureau may employ outside legal counsel as deemed necessary by the
 3 director after receiving prior approval of the Executive Subcommittee of the
 4 Legislative Council. (2) If the Executive Subcommittee of the Legislative
 5 Council approves the employment of outside legal counsel by the bureau, no
 6 additional approval is required.

7
 8 *SECTION 12. SPECIAL LANGUAGE. NOT TO BE INCORPORATED INTO THE ARKANSAS*
 9 *CODE NOR PUBLISHED SEPARATELY AS SPECIAL, LOCAL AND TEMPORARY LAW.*

10 *CLASSIFICATION UTILIZATION. The Bureau of Legislative Research may utilize,*
 11 *at the discretion of the Director of the Bureau Legislative Research, the*
 12 *following classifications as necessary. The use of these classifications*
 13 *shall not be considered as increasing the number of positions authorized in*
 14 *this act, only as a temporary reclassification or cross grade of a position.*

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 16 CLASS

| <u>CODE</u> | <u>TITLE</u> | <u>GRADE</u> |
|--------------|---|--------------|
| <u>Q220C</u> | <u>SENIOR LEGISLATIVE ATTORNEY</u> | <u>GS12</u> |
| <u>Q223C</u> | <u>SENIOR LEGAL EDITOR</u> | <u>GS11</u> |
| <u>Q032C</u> | <u>SENIOR LEGISLATIVE ANALYST</u> | <u>GS11</u> |
| <u>Q007C</u> | <u>LEGISLATIVE ATTORNEY II</u> | <u>GS11</u> |
| <u>Q073C</u> | <u>LEGAL EDITOR III</u> | <u>GS10</u> |
| <u>Q064C</u> | <u>LEGISLATIVE ANALYST III</u> | <u>GS10</u> |
| <u>Q046C</u> | <u>LEGISLATIVE ATTORNEY</u> | <u>GS10</u> |
| <u>Q222C</u> | <u>LEGAL EDITOR II</u> | <u>GS09</u> |
| <u>Q079C</u> | <u>LEGISLATIVE ANALYST II</u> | <u>GS09</u> |
| <u>Q240C</u> | <u>LEGAL EDITOR</u> | <u>GS08</u> |
| <u>Q239C</u> | <u>LEGISLATIVE ANALYST</u> | <u>GS08</u> |
| <u>Q198C</u> | <u>LEGISLATIVE ADMIN SERVICES ANALYST</u> | <u>GS07</u> |
| <u>Q128C</u> | <u>LEGISLATIVE ADMINISTRATIVE ASSISTANT</u> | <u>GS05</u> |
| <u>Q241C</u> | <u>SR. APPLICATIONS PROGRAMMER</u> | <u>IT08</u> |
| <u>Q242C</u> | <u>SR. NETWORK SPECIALIST</u> | <u>IT08</u> |
| <u>Q243C</u> | <u>APPLICATIONS PROGRAMMER II</u> | <u>IT07</u> |
| <u>Q244C</u> | <u>NETWORK SPECIALIST II</u> | <u>IT07</u> |
| <u>Q246C</u> | <u>APPLICATIONS PROGRAMMER</u> | <u>IT06</u> |
| <u>Q247C</u> | <u>NETWORK SPECIALIST</u> | <u>IT06</u> |

| | | | |
|---|--------------|----------------------------------|-------------|
| 1 | <u>Q245C</u> | <u>SR. PC SUPPORT SPECIALIST</u> | <u>IT05</u> |
| 2 | <u>Q063C</u> | <u>PC SUPPORT SPECIALIST II</u> | <u>IT04</u> |
| 3 | <u>Q078C</u> | <u>PC SUPPORT SPECIALIST</u> | <u>IT03</u> |
| 4 | <u>Q127C</u> | <u>HELP DESK COORDINATOR</u> | <u>IT02</u> |

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6 The provisions of this section shall be in effect only from July 1, 2017
 7 through June 30, 2018.

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9 SECTION 13. COMPLIANCE WITH OTHER LAWS. Disbursement of funds
 10 authorized by this act shall be limited to the appropriation for such agency
 11 and funds made available by law for the support of such appropriations; and
 12 the restrictions of the State Procurement Law, the General Accounting and
 13 Budgetary Procedures Law, the Revenue Stabilization Law, the Regular Salary
 14 Procedures and Restrictions Act, or their successors, and other fiscal
 15 control laws of this State, where applicable, and regulations promulgated by
 16 the Department of Finance and Administration, as authorized by law, shall be
 17 strictly complied with in disbursement of said funds.

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19 SECTION 14. LEGISLATIVE INTENT. It is the intent of the General
 20 Assembly that any funds disbursed under the authority of the appropriations
 21 contained in this act shall be in compliance with the stated reasons for
 22 which this act was adopted, as evidenced by the Agency Requests, Executive
 23 Recommendations and Legislative Recommendations contained in the budget
 24 manuals prepared by the Department of Finance and Administration, letters, or
 25 summarized oral testimony in the official minutes of the Arkansas Legislative
 26 Council or Joint Budget Committee which relate to its passage and adoption.

27

28 SECTION 15. EMERGENCY CLAUSE. It is found and determined by the
 29 General Assembly, that the Constitution of the State of Arkansas prohibits
 30 the appropriation of funds for more than a one (1) year period; that the
 31 effectiveness of this Act on July 1, 2017 is essential to the operation of
 32 the agency for which the appropriations in this Act are provided, with the
 33 exception that Section 11 in this Act shall be in full force and effect from
 34 and after the date of its passage and approval, and that in the event of an
 35 extension of the legislative session, the delay in the effective date of this
 36 Act beyond July 1, 2017, with the exception that Section 11 in this Act shall

1 be in full force and effect from and after the date of its passage and
2 approval, could work irreparable harm upon the proper administration and
3 provision of essential governmental programs. Therefore, an emergency is
4 hereby declared to exist and this Act being necessary for the immediate
5 preservation of the public peace, health and safety shall be in full force
6 and effect from and after July 1, 2017, with the exception that Section 11 in
7 this Act shall be in full force and effect from and after the date of its
8 passage and approval.

9
10 /s/Joint Budget Committee

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13 **APPROVED: 03/29/2017**
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