



2018 MAY 18 PM 12:03
OFFICE OF THE
SECRETARY

Ronald F. Mason, Jr.
President

May 18, 2018

The Honorable Phil Mendelson
Chairperson Council of the District of Columbia
1350 Pennsylvania Avenue, NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

Pursuant to D.C. Official Code § 1-204.51(b), the University of the District of Columbia (UDC) hereby submits to the Council of the District of Columbia for the active review and approval of the attached proposed emergency legislation, “Change Order Nos.1-4 to Contract No. GF-2015-C-0035 Approval and Payment Authorization Emergency Act of 2018” and corresponding emergency declaration resolution regarding Change Order Nos. 1-4 to Contract No. GF-2015-C-0035 (the “Contract”) with Motir Services Inc. (the “Contractor”) for Janitorial Services.

The underlying Contract, which was previously approved by Council as CA 21-527 on October 27, 2016, authorized the Contractor to provide Janitorial Services to the University of the District of Columbia Campus Wide. “Change Order Nos.1-4 to Contract No. GF-2015-C-0035 Approval and Payment for corresponding Emergency Declaration Resolution of 2018” for the continuation of Janitorial Services for the Council of the District of Columbia’s review and approval. If approved, Modifications No.s 1-4 will authorize Motir Services Inc. to continue providing janitorial services to all of the University of the District of Columbia campuses in accordance with the option year clause within the contract.

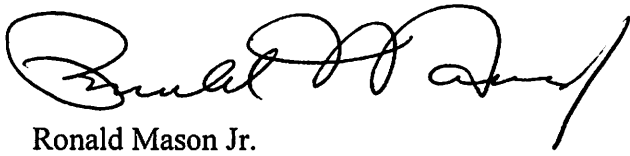
The original Contract in the amount of \$2,620,422 for the base year was issued by the University of the District of Columbia on November 14, 2016. Modification 1-3, which exercised partial options to extend the period of performance in the total amount of \$1,410,840.41 has been executed. The value of proposed Modification No. 4 is \$1,471,623.65 and will increase the aggregate value of the contract to \$2,882,464.06; thus, Council approval is required. The period of performance for additional work under these Modifications is from November 14, 2017 to November 13, 2018. The University Chief Financial Officer has certified that funding is available and budgeted for FY2018.

The Honorable Phil Mendelson

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As always, I am available to discuss any questions you may have regarding this proposed contract. In order to facilitate a response to any questions you may have regarding this proposed contract, please have your staff contact Mrs. Mary Ann Harris, our Director of the Office of Strategic Sourcing and Procurement on 202-274-5426. I look forward to your favorable consideration of the contract action proposed.

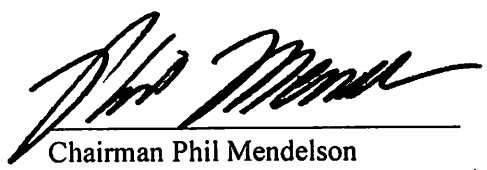
Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Mason Jr.", written in a cursive style.

Ronald Mason Jr.
President

Enclosures

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Chairman Phil Mendelson
at the request of the University of the
District of Columbia

A BILL

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To approve, on an emergency basis, Change orders No. 01 through No. 04 and Contract No. GF-2015-C-0035 with Motir Services Inc., for the University of the District of Columbia, Campus Wide and to authorize payment in the aggregate amount of \$2,882,464.06 for Janitorial Services Campus Wide for services received to be received under the contract.

BE IN ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,

That this act may be cited as the "Change Order Nos. 1-4 to Contract No. GF-2015-C-0035 Approval and Payment Authorization Emergency Act of 2018."

Sec. 2. Pursuant to section 451 of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51), and notwithstanding the requirements of section 202 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02), the Council approves Contract No. GF-2015-C-0035 and Change Orders No. 01 through No. 04 with Motir Services, Inc., for Janitorial Services Campus Wide main location at 4200 Connecticut Avenue, NW Washington, D.C.,

1 and authorizes payment in the aggregate amount of \$2,882,464.06 for Janitorial Services
2 received and to be received under the contract.

3 Sec. 3. The Council adopts the fiscal impact statement provided by the Chief Financial
4 Officer as the fiscal impact statement required by section 4a of the General Legislation Procedure
5 Act of 1975, approved October 16, 2006 (120 Stat. 2038; D.C Official Code § 1-301.47(a)).

6 Sec. 4. This act shall take effect following approval by the Mayor (or in the event of
7 veto by the Mayor, action by the Council to override the veto), and shall remain in effect for no
8 longer than 90 days, as provided for emergency acts of the Council of the District of Columbia in
9 section 412(a) of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat.
10 788; D.C. Official Code § 1-204.12(a)).

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Contracting and Procurement



Pursuant to section 202(c-1) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c-1), the following contract summary is provided:

COUNCIL CONTRACT SUMMARY

(Retroactive)

(A) Contract Number: GF-2015-C-0035

Proposed Contractor: Motir Services, Inc.

Contract Amount (Option Amount): \$2,882,464.06

Modification No. 1 11/13/17 \$ 236,914.85 Executed

Modification No. 2 12/13/17 \$ 692,198.19 Executed

Modification No. 3 2/1/18 \$ 481,727.37 Executed

Modification No. 4 \$1,471,623.65 Proposed

Total Amount \$2,882,464.06

Unit and Method of Compensation: US Dollars

Term of Contract: 1 year (beginning 11/14/16) with three one year options and one three month option

Type of Contract: Fixed Price Performance Based

Source Selection Method: Competitive Sealed Proposals

(B) For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:

Contract Number GF-2015-C-0035 Base Period Amount: \$2,620,422.00

Option Period 1 Amount: \$2,882,464.06

Explanation of difference from base period (if applicable):

The base period amount was increased by 10% through an equitable price adjustment in response to a change in the Collective Bargaining Agreement between Services Employees International Union Local 32BJ and Motir Services, which is attached to the contract's Wage Determination No. CBA-2015-7421 pursuant to the Service Contract Act.

Option Period 2 Amount: \$2,882,464.06

Explanation of difference from base period (if applicable):

The base period amount was increased by 10% through an equitable price adjustment in response to a change in the Collective Bargaining Agreement between Services Employees International Union Local 32BJ and Motir Services, which is attached to the contract's Wage Determination No. CBA-2015-7421 pursuant to the Service Contract Act.

Option Period 3 Amount: \$2,882,464.06

Explanation of difference from base period (if applicable):

The base period amount was increased by 10% through an equitable price adjustment in response to a change in the Collective Bargaining Agreement between Services Employees International Union Local 32BJ and Motir Services, which is attached to the contract's Wage Determination No. CBA-2015-7421 pursuant to the Service Contract Act.

Option Period 4 Amount: \$720,616.15

Explanation of difference from base period (if applicable):

The base period amount was increased by 10% through an equitable price adjustment in response to a change in the Collective Bargaining Agreement between Services Employees International Union Local 32BJ and Motir Services, which is attached to the contract's Wage Determination No. CBA-2015-7421 pursuant to the Service Contract Act.

(C) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:

The contractor shall furnish all labor, materials, equipment and supervision to provide janitorial services to all of the University of the District of Columbia facilities, including the New Student Center which shall be maintained throughout the contract period of performance at a quality level that supports the building receiving a LEED Platinum rating.

(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:

The selection process was Competitive Sealed Proposals pursuant to Title 8B DCMR §3017, and Title 8B DCMR §3057 Contractor Responsibility. The evaluation criteria was a maximum of 35 points for past performance, a maximum of 35 points for quality control, a maximum of 10

points for key personnel, a maximum of 20 points for price, and a maximum of 12 points for certified business enterprises.

On September 24, 2015 the UDC Office of Contracts and Procurement issued Request for Proposals (RFP) No. GF-2015-B-0035 to purchase the services required. The RFP was designated to the Small Business Enterprise (SBE) Market with a 35% Set Aside requirement for DC Department of Small and Local Business Development (DSLBD) Certified Business Enterprises (CBE). It was advertised in the Washington Examiner newspaper and posted on the UDC Website. There were seven (7) amendments to the solicitation. Technical Proposal versus price is the dominant consideration for award. Proposals from the following were received on the due date and time of November 13, 2015 not later than 2:00 p.m. A proposal from Total Quality was not considered because it was delivered at 4:33 p.m. A proposal from The Burks Companies Inc. was not considered because the company is not certified by DSLBD. As shown in Table 1 Motir Services Inc. received the highest evaluated technical and total proposal scores from the Technical Evaluation Panel. Below is an abstract of the proposals accepted. It includes total prices for the base year and four option periods.

Table 1

BIDDER	TECHNICAL SCORE	PRICE	EVALUATED PRICE	DSLBD POINTS	PRICE SCORE	TOTAL SCORE
Motir Services	74	\$11,355,161.48	\$9,971,662.03	12	19.8	105.8
NSC	69	\$11,259,068.00	\$10,245,751.88	9	20	98
Pacific Services	68	\$12,514,221.09	\$11,012,514.56	12	17.99	97.99
Metropolitan Office Products	61	\$12,337,755.70	\$10,857,225.01	12	18.25	91.25
The Look Enterprise	60	\$12,817,401.29	\$11,279,313.13	12	17.56	89.56
RWD	42	\$18,681,255.80	\$16,999,942.77	9	12.05	63.06
Community Bridge	36	\$29,045,225.49	\$25,559,798.43	12	7.75	55.75

NOTE: Motir's initial offer was for \$17,469,479.35 but subsequently submitted a Best and Final Offer of \$13,102,109.40 for five years and a 3% discount on all invoices that are paid within ten (10) days of receipt of a proper invoice. However, the negotiated contract period of performance shall be for a 1 year base period not to exceed \$2,620,422.00, 4 one-year option performance periods at a maximum price of \$2,620,422.00 each, and 1 four month option period not to exceed \$873,473.48, for a maximum contract amount of \$11,355,161.48.

(E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:

There was no bid protest.

(F) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:

Motir Services, Inc. (“Motir”) is an established performance based provider of a broad range of contract services to federal, state, municipal and commercial clients. Headquartered in Washington, DC, Motir was established in 1991 to create a superior multi-services firm to support the growing revitalization of the nation’s capitol. Today the company has expanded throughout the District of Columbia, Maryland, and Virginia regions, and globally.

A pre-award survey disclosed that Motir has:

1. Adequate financial resources, credit or the ability to obtain such resources as required during the performance of the contract based on an Independent Accountants’ Review Report dated June 8, 2015 as of December 31, 2014 and 2013 which states that the contractor has a revolving line of credit at a financial institution with a borrowing limit of \$ 2,000,000.00 and annual interest rates of 7%. The outstanding balance at December 31, 2014 and 2013 was \$1,550,000.00 and \$1,250,000.00 respectively. The contractor submitted a bid bond and has agreed to performance and payment bonds prior to award. Additionally, a Dun & Bradstreet Report dated November 6, 2015 gives the contractor a narrative viability score of “low risk.”
2. The ability to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments based on past performance evaluations from:
 - i. Frank Mashuda, Quality Control Inspector
Ronald Reagan Washington National Airport
Type of Service Provided: Janitorial
Evaluation: Excellent
 - ii. Asim Thomas, General Manager
Walter E. Washington Convention Center
Type of Service Provided: Janitorial
Evaluation: Excellent
3. The necessary organization, experience, accounting and operational control, technical skills or the ability to obtain them based on the rating of “Excellent” on the past performance evaluation submitted by its former clients listed above. Additionally, the contractor is a certified by the Department of Small and Local Business Development as a certified business enterprise.
4. Compliance with applicable District licensing and tax laws and regulations based on:
 - i. The DC Department of Employment Services’ certification that the contractor is in compliance with D.C. Unemployment Insurance tax laws and regulations.

- ii. The DC Office of Tax & Revenue's certification that the contractor is registered to conduct business with the District and that it is in good standing with the District.
5. A satisfactory record of integrity and business ethics based on:
- i. The contractor is not listed on the District Government debarred list;
 - ii. The contractor is not listed on the Federal Government debarred list; and
 - iii. The UDC Office of Contracts and Procurement has no knowledge that the contractor has an unsatisfactory record of integrity or business ethics.
6. The necessary production, construction and technical equipment and facilities or the ability to obtain them based on the past performance evaluations referenced in Section 4(b) above.
7. Other qualifications and eligibility criteria necessary to receive an award under applicable laws and regulations based on:
- i. Motir Services has entered into a First Source Employment Agreement with the DC Department of Employment Services relative to the contract.
 - ii. The Office of Human Rights has certified that Motir Services' EEO Employer Information Report and agreements comply with the requirements of Mayor's Order 85-85.
 - iii. Motir Services is a local small business certified by DSLBD, CBE Number: LSDZX41205112018, expiration 11/20/2018, and has submitted a sub-contracting plan certifying that it will perform 100% of the work required. Consequently no subcontracting plan is required.

(G) The period of performance associated with the proposed change, including date as of which the proposed change is to be made effective:

November 14, 2017 through November 13, 2018. The effective date is November 14, 2017.

(H) The value of any work or services performed pursuant to a proposed change for which the Council has not provided approval, disaggregated by each proposed change if more than one proposed change has been aggregated for Council review:

Modification No. 1 executed 11/13/2017 in the amount of \$236,914.85
 Modification No. 2 executed 12/13/2017 in the amount of \$692,198.19
 Modification No. 3 executed 2/1/2018 in the amount of \$481,727.37
 Modification No. 4 Proposed in the amount of \$1,471,623.65

(I) The aggregate dollar value of the proposed changes as compared with the amount of the contract as awarded:

The aggregate value of the proposed changes is \$2,882,464.06 annually as compared with the awarded contract amount of \$2,620,422.00.

(J) The date on which the contracting officer was notified of the proposed change:

October 13, 2017

(K) The reason why the proposed change was sent to Council for approval after it is intended to take effect:

Administrative oversight.

(L) The reason for the proposed change:

To facilitate payment to the contractor who provided the services in good faith and to continue receipt of critical support services necessary for the fulfillment of the University's mission.

(M) The legal, regulatory, or contractual authority for the proposed change:

Article 13 of contract number GF-2015-C-0035 allows for the contract period of performance to be extended through the exercise of one year options or a fraction thereof.

(N) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.* ("Act"), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:

The contractor is certified by the DC Department of Local Small Business Development and is performing 100% of the work without a subcontractor. It is hereby certified that the contractor's subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount. The contractor's CBE Number is LSDX41205112018.

(O) Performance standards and the expected outcome of the proposed contract:

The contract is a fixed price performance based contract that includes a cost deduction table for unsatisfactory performance. The expected outcome is at minimum satisfactory performance in accordance with the deduction table and maintenance of the Student Activity Center at a LEED Platinum level throughout the contract period of performance.

- (P) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:**

\$1,410,840.41 from November 14, 2017 through April 2, 2018

- (Q) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:**

The University's Chief Financial Officer has certified that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:

- (R) certification that the contract is legally sufficient, including whether the proposed contractor has any pending legal claims against the District:**

The University's General Counsel has certified that the contract is legally sufficient.

- (S) A certification that Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):**

The Office of Tax and Revenue has certified with a Clean Hands Certification that the contractor is in compliance.

- (T) A certification from the proposed contractor that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:**

The contractor has certified that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government.

- (U) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.*:**

The contractor's certification expires November 20, 2018

- (V) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:**

The Chief Contracting Officer has no other facts that she considers significant.

(W) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:

The contractor is not currently debarred by either the District or Federal Government.

(X) Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05 (privatization contracts):

There was no responsibility determination issues relating to the contract's formation, and no action or determination related to D.C. Official Code § 2-352.05 (privatization contracts).

(Y) Where the contract, and any amendments or modifications, if executed, will be made available online:

The contract and any amendments can be made available by requests at procurement@udc.edu

(Z) Where the original solicitation, and any amendments or modifications, will be made available online:

The original solicitation, and any amendments or modifications can be made available by request at procurement@udc.edu.



Government of the District of Columbia

CERTIFICATE OF CLEAN HANDS

MOTIR SERVICES INCORPORATED
1508 E CAPITOL ST NE
WASHINGTON, DC 20003-1507

EIN : *****8636

As reported in the Citywide Clean Hands system, the above referenced individual or entity has no outstanding liability with the District of Columbia. As of the date herein, you have complied with the following official DC code and therefore are issued this Certificate of Clean Hands.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS AND FEES
CHAPTER 28. GENERAL LICENSE LAW
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT
D.C. Code § 47-2862 (2006)
§ 47-2862. Prohibition against issuance of license or permit.

Authorized By Doris Faulkner
Acting Chief of Collections


Date: Tuesday this 27th day of March 2018 03:35 PM

Tracking#: 802667

This document is a certified, complete and true copy.



Office of the Chief Financial Officer

FROM: Shaina Cooper 
Chief Financial Officer
University of the District of Columbia

TO: Mary Ann Harris
Director, Office of Contracting & Procurement
University of the District of Columbia

DATE: October 5, 2017


RE: Funding Certification for Purchased Services and contracts

This is to certify that funds are available in the amount of \$2,882,464.06 in the FY18 operating budget for Facilities Management for Motir Services, to provide janitorial services to the University of the District of Columbia during FY2018. These funds are under Index 6470A, Fund 103115 and Account 713165.

Should you require additional information, please contact Lori Morgan at 202-274-5221.

MEMORANDUM

To: Ronald Mason, Jr., President

From: Karen M. Hardwick, General Counsel 

Re: Legal Sufficiency Certification for a one (1) year extension of Contract No. GF-2015-C-0035 ("Proposed Contract Extension") by and between the University of the District of Columbia ("University") and Motir Services, Inc. ("Motir"), pertaining to Janitorial Services to the University's facilities.

Date: January 24, 2018

Description of Proposed Contract

The Proposed Contract Extension with Motir is to exercise the University's option to extend the contract period of performance for one (1) year. During that period Motir will continue to furnish all labor, materials, equipment and supervision necessary to provide janitorial services to all of the University's facilities, including the new University Student Center, which shall be maintained throughout the contract period of performance at a quality level that supports the building's LEED Platinum rating.

The Proposed Contract Extension was procured by using the Competitive Sealed Proposals method of procurement, to issue and administer a Request for Proposals (RFP) to the University pursuant to its procurement regulations in 8B DCMR §3017 *et seq.* Contract No. GF-2015-C-0035 was approved by the Council of the District of Columbia (the "Council") through resolution number CA21-0527, with option years included pending Council approval prior to exercising each option year.

The terms of the Proposed Contract Extension are detailed in the Council Contract Summary included within this package. The University is seeking approval by the Council for the Proposed Contract Extension in the amount of (\$2,882,464.06).

Legal Review

The University, pursuant to the District of Columbia Public Postsecondary Education Reorganization Act (D.C. Code § 38-1202.01(b)), is authorized to operate as an independent agency of the government of the District of Columbia. In addition, the University, through its Board of Trustees (the "Board"), has the authority, pursuant to D.C. Official Code §38 1202.01(a), to make contracts; to make, deliver, and receive deeds, leases and other instruments

and to take title to real and other property in its own name; and to adopt, prescribe, amend, repeal, and enforce such bylaws, rules, and regulations as it may deem necessary for the governance and administration of the University.

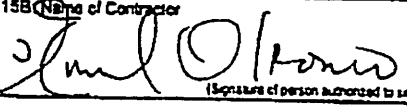
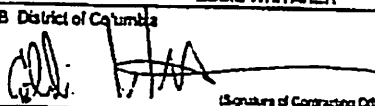
Further, pursuant to the University of the District of Columbia Board of Trustees Quorum Amendment Act of 2010 (codified as D.C. Code § 38-1202.06), the University is authorized to conduct business through the University's procurement rules. More specifically, the University may "[p]rocure all goods and services necessary to operate the University independent of the Office of Contracting and Procurement and the requirements of Chapter 3A of Title 2 [of the District of Columbia Procurement Practices Reform Act of 2010 (PPRA)], except as specified in § 2- 351.05; provided, that the Council has approved proposed rules governing the procurement of goods and services."

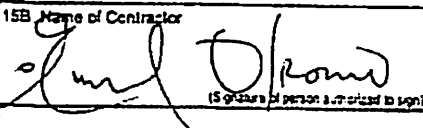
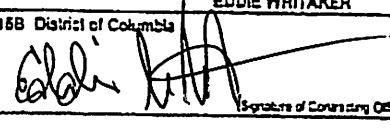
The University is thus authorized to enter into the Proposed Contract Extension in accordance with its procurement rules, subject to the Council's review and approval, pursuant to the District of Columbia Home Rule Act (D.C. Official Code § 1-204.51), which provides that prior to the award of a multiyear contract or a contract in excess of \$1 million during a 12-month period, an independent agency must submit the proposed contract extension to the Council for review and approval in accordance with the criteria established by the Council. The Council further enacted special criteria governing the submission of multiyear contracts, proposed extensions of multiyear contracts and contracts in excess of \$1 million during a twelve-month period with such criteria specifically enumerated at D.C. Code § 2- 352.02(c), including this legal sufficiency certification.


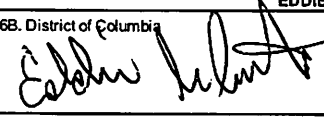
This certification also specifies that the University is not aware of any claim(s) by Motir against the District of Columbia. Subject to submission of the required materials identified in the Council's special criteria for contract approval and to Council approval as set forth herein and otherwise required by law, the Proposed Contract Extension is legally sufficient in that it complies with applicable law.

In consideration of the above, the Proposed Contract Extension is deemed legally sufficient. Please let me know if you have any questions. I may be reached at (202) 274-5400.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1 Contract Number	Page of Pages	
2 Amendment/Modification Number	3 Effective Date	4 Request/Procure Request No	5 Solicitation Caption		
GF-2015-C-0035-MCC1	November 13 2017		Janitorial Services		
6 Issued By University of the District of Columbia Office of Contracts and Procurement - Capital Procurement Division 4200 Connecticut Avenue, NW, Bldg 38 Suite 200C Washington, DC 20068		Code	7 Administered By (If other than Ena 6) University of the District of Columbia Office of Contracts and Procurement - Capital Procurement Division 4200 Connecticut Avenue, NW, Bldg 38 Suite 200C Washington, DC 20068		
8 Name and Address of Contractor (No Street, city, county, state and ZIP Code)		9A Amendment of Solicitation No			
Motir Services Inc. 1508 East Capitol Street N.E. Washington, DC 20003					
Code	Facility	10A Modification of Contract/Order No		10B Dated (See Item 13)	
		GF-2015-C-0035		11/14/2016	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted, or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12 Accounting and Appropriation Data (If Required)					
13 THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO AS DESCRIBED IN ITEM 14					
A This change order is issued pursuant to (Specify Authority)					
The changes set forth in Item 14 are made in the contract/order no. in Item 10A.					
B The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C This supplemental agreement is entered into pursuant to authority of					
X D Other (Specify type of modification and authority) Title 5 DCMR, Chapter 30 Section 2017.3					
E. IMPORTANT Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.					
14 Description of amendment/modification (Organized by UCF Section headings including solicitation/contract subject matter where feasible)					
Contract No. GF-2015-C-0035 for Janitorial Services is hereby amended as follows pursuant to Article 13.1:					
1. The contract period is hereby extended a fraction of one year, i.e. from November 13, 2017 through December 12, 2017.					
2. The contract price is hereby increased by 10% pursuant to the U.S. Department of Labor Wage Determination No. CBA-2015-7421 Revision dated 1/22 2015.					
3. The contract amount for the fraction (30 day) option period shall not exceed \$236,914.85.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
Emmanuel ODIRA CEO			EDDIE WHITAKER		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
Emmanuel ODIRA		11-21-17	Eddie Whitaker		11-13-17
(Signature of person authorized to sign)			(Signature of Contracting Officer)		

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1 Contract Number	Page of Pages	
2 Amendment/Modification Number	3 Effective Date	4 Request on/Purchase Request No	5 Solicitation Caption		
GF-2015-C-0035-MG02	November 13, 2017		Janitorial Services		
6 Issued By University of the District of Columbia Office of Contracts and Procurement - Capital Procurement Division 4200 Connecticut Avenue NW Bldg 33 Suite 200C Washington DC 20008		Code	7 Administered By (If other than Line 6) University of the District of Columbia Office of Contracts and Procurement - Capital Procurement Division 4200 Connecticut Avenue NW Bldg 33 Suite 200C Washington DC 20008		
8 Name and Address of Contractor (No Street city country, state and ZIP Code)		9A Amendment of Solicitation No			
Moir Services Inc. 1508 East Capitol Street N.E. Washington, DC 20003					
Code		Facility		10A Modification of Contract/Order No. GF-2015-C-0035	
				10B Dated (See Item 13) 11/14/2016	
11 THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15 and returning 1 copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted, or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12 Accounting and Appropriation Data (If Required)					
13 THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. This change order is issued pursuant to (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in Item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 38, Section 3601.2					
C. This supplemental agreement is entered into pursuant to authority of					
X D. Other (Specify type of modification and authority) Title 8 DCMR, Chapter 30, Section 3017.3					
E. IMPORTANT Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return 1 copy to the issuing office.					
14 Description of amendment/modification (Organized by UCF Section headings including solicitation/contract subject matter where feasible)					
Contract No. GF-2015-C-0035 for Janitorial Services is hereby amended as follows pursuant to Article 13.1:					
1. The contract period is hereby extended by a fraction of one year, i.e. from December 13, 2017 through January 31, 2018.					
2. The contract amount for the period of December 13, 2017 through January 31, 2018 shall not exceed \$692,198.19 for a new total of \$929,113.04 for the option one period.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect.					
15A Name and Title of Signer (Type or print) Emmanuel O. Irono, President & CEO			18A Name of Contracting Officer EDDIE WHITAKER		
15B Name of Contractor		15C Date Signed	18B District of Columbia		18C Date Signed
 (Signature of person authorized to sign)		1/31/2018	 (Signature of Contracting Officer)		12-13-17

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1 Contract Number	Page of Pages	
2 Amendment/Modification Number	3 Effective Date	4 Requisition/Purchase Request No.	5 Solicitation Caption		
GF-2015-C-0035-M003	February 1 2018		Janitorial Services		
6 Issued By University of the District of Columbia Office of Contracts and Procurement - Capital Procurement Division 4200 Connecticut Avenue, NW, Bldg 33 Suite 200C Washington, DC 20008		Code	7. Administered By (if other than line 6) University of the District of Columbia Office of Contracts and Procurement - Capital Procurement Division 4200 Connecticut Avenue, NW, Bldg 33 Suite 200C Washington, DC 20008		
8. Name and Address of Contractor (No Street, city, country, state and ZIP Code)			9A Amendment of Solicitation No.		
Motir Services Inc. 1508 East Capitol Street N.E. Washington, DC 20003					
Code	Facility		X	10A Modification of Contract/Order No GF-2015-C-0035	
				10B Dated (See Item 13) 11/14/2016	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (if Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority)					
The changes set forth in Item 14 are made in the contract/order no. in Item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR Chapter 36, Section 3601.2					
C. This supplemental agreement is entered into pursuant to authority of					
X	D. Other (Specify type of modification and authority) Title 8 DCMR Chapter 30, Section 3017.3				
E. IMPORTANT Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office					
14. Description of amendment/modification (Organized by UCF Section headings including solicitation/contract subject matter where feasible)					
Contract No. GF-2015-C-0035 for Janitorial Services is hereby amended as follows pursuant to Article 13.1:					
1. The contract period is hereby extended by a fraction of one year, i.e. from February 1, 2018 through November 13, 2018					
2. The contract amount for the period of February 1, 2018 through November 13, 2018 shall not exceed \$1,953,351.02. The new total amount for the option one period is \$2,882,464.06.					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A remain unchanged and in full force and effect					
15A Name and Title of Signer (Type or print) Emmanuel O. Irono, President & CEO			16A Name of Contracting Officer EDDIE WHITAKER		
15B Name of Contractor	15C Date Signed	15B District of Columbia	16C Date Signed		
 (Signature of person authorized to sign)	1/31/2018	 (Signature of Contracting Officer)	1/31/18		

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. Contract Number	Page of Pages	
2. Amendment/Modification Number		3. Effective Date	4. Requisition/Purchase Request No.	5. Solicitation Caption		
GF-2015-C-0035-M004		April 3, 2018		Janitorial Services		
6. Issued By: University of the District of Columbia Office of Contracts and Procurement - Capital Procurement Division 4200 Connecticut Avenue, NW, Bldg. 38 Suite 200C Washington, DC 20008			7. Administered By (If other than line 6) University of the District of Columbia Office of Contracts and Procurement - Capital Procurement Division 4200 Connecticut Avenue, NW, Bldg. 38 Suite 200C Washington, DC 20008			
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)				9A. Amendment of Solicitation No.		
Motir Services Inc. 1508 East Capitol Street N.E. Washington, DC 20003						
Code				10A. Modification of Contract/Order No.		
				GF-2015-C-0035		
Facility				10B. Dated (See Item 13)		
				11/14/2016		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. Accounting and Appropriation Data (If Required)						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14						
A. This change order is issued pursuant to: (Specify Authority)						
The changes set forth in Item 14 are made in the contract/order no. in item 10A.						
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.						
C. This supplemental agreement is entered into pursuant to authority of: <u>contract No. GF-2015-C-0035 Article 13</u>						
X						
D. Other (Specify type of modification and authority) <u>Title 8, DCMR, Chapter 30, Section 3062</u>						
X						
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.						
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)						
Contract No. GF-2015-C-0035 for Janitorial Services is hereby amended as follow pursuant to Article 13.1:						
1. The contract period is hereby extended by a fraction of one year, i.e. from April 3, 2018 through Novemner 13, 2018.						
2. The cumulative breakdown of cost is as follows:						
11-13-17 to 12-12-17 NTE \$ 236,914.85						
12-13-17 to 1-31-18 NTE \$ 394,858.00						
2-1-18 to 4-2-18 NTE \$ 481,726.72						
4-3-18 to 11-13-18 NTE \$1,768,964.49						
TOTAL NTE \$2,882,464.06						
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect						
15A. Name and Title of Signer (Type or print) Emmanuel O. Irono, President & CEO				16A. Name of Contracting Officer EDDIE WHITAKER		
15B. Name of Contractor 		15C. Date Signed 3/15/2018		16B. District of Columbia 		16C. Date Signed 3/15/18
(Signature of person authorized to sign)				(Signature of Contracting Officer)		