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OFFICE OF THE
SECRETARY

MURIEL BOWSER
MAYOR

001 19 2019

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to section 4 of the Office on Ex-Offender Affairs and Commission on Re-Entry and Ex-Offender Affairs Establishment Act of 2006, effective March 8, 2007 (D.C. Law 16-243; D.C. Official Code § 24-1303), I am pleased to nominate the following person:

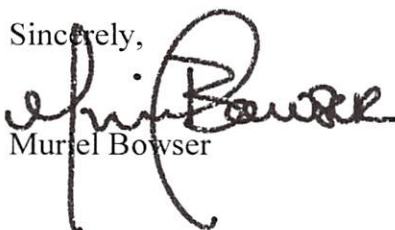
Mr. Larry Moon
507 51st Street SE
Washington, DC 20019
(Ward 7)

for appointment as a public member of the Commission on Re-Entry and Returning Citizen Affairs, replacing Keith Campbell, for a term to end August 4, 2020.

Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,


Muriel Bowser



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,
which was referred to the Committee on _____.

To confirm the appointment of Mr. Larry Moon to the Commission on Re-Entry and Returning
Citizen Affairs.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this
resolution may be cited as the "Commission on Re-Entry and Returning Citizen Affairs Larry
Moon Confirmation Resolution of 2018".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Mr. Larry Moon
507 51st Street SE
Washington, DC 2009
(Ward 7)

as a public member of the Commission on Re-Entry and Returning Citizen Affairs, established
by section 4 of the Office on Ex-Offender Affairs and Commission on Re-Entry and Ex-Offender
Establishment Act of 2006, effective March 8, 2007 (D.C. Law 16-243; D.C. Official Code § 24-
1303), replacing Keith Campbell, for a term to end August 4, 2020.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,
upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

Larry Moon, Jr.



SUMMARY

More than twelve years extensive experience as a reliable professional; open to new challenges and innovative ventures; able to complete task in timely manner with minimal supervision. Relevant skills and talents include:

PROFESSIONAL EXPERIENCE

The Hope Foundation Reentry Network **March 2018 – Present**
Outreach Coordinator for adult services

- Provide mentoring and support to returning citizens
- Peer navigator which provides linkages to mental health and healthy lifestyles

Seminar Facilitator for Public Defender Law Clerk **June 2010 – Present**
Facilitator Assistant

- To give insight and perspective to lawyers who represent clients for parole board revocation hearings
- Conduct question and answer poll
- Prepare law clerks for client interaction

Chariots for Hire **October 2011- Present**
Sales Manager/Bus Operator
Sales Manager

- Managed the scheduling of the tours/shuttle, drivers and tour guides
- Addressed guest questions and concerns about Shuttle and Tours to meet their needs
- Maintained accurate records of all sales, including sales calls and using Microsoft Office
- Maintained professional internal and external relationships that met company core values

Bus Operator

- Conduct shuttle and tour trips with primary responsibility for ensuring the health, safety and welfare of a customer during bus transportation to and from their destination.
- Operate various vehicles: stretch limousines, thirty-two passenger mini buses and coach buses.
- Completes a comprehensive written inspection of the bus daily, reporting any conditions or concerns to the Director, or delegated staff person, before transporting customers.

Double Decker Tours
Tours Bus Training Manager **June 2006- September 2011**

- Supervised staff and trained Bus Operators
- Tickets Sales Associates.
- Disburse daily manifest for the bus operators.
- Implemented new ways to advance company growth

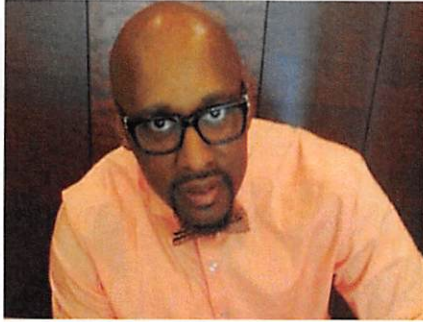
EDUCATION, CERTIFICATIONS AND SKILLS

- CDL license Class B passenger endorsement
- Class A Tour Guide license
- Vance Granville Community College
- Certification in Marking, College Key Boarding
- Microsoft Office Suites
- Published Author
- Motivational Speaker



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Larry Moon, Jr



Larry Moon is an Outreach Coordinator with The Hope Foundation Reentry Network.

Mr. Moon is a returning citizen who assists others with reintegrating back into society. He currently provides mentoring and support for returning citizens. Mr. Moon also co-facilitates aftercare meetings with the Reentry and Sanctions Center. Each year, Mr. Moon hosts a seminar, “From the Client’s Perspective” tailored specifically to incoming law clerks who represent clients at parole revocation hearings.

Besides Mr. Moon’s local work, he has written three novels and is currently working on his fourth book. He is also the owner of Moonlighting Publications where he assists other authors in the book publishing process.

A Ward 7 resident, Mr. Moon was recently appointed as a Trustee for the Public Defender Service.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Alana Intrieri, Steve Walker
From: Betsy Cavendish
Date: October 13, 2018
Subject: Legal sufficiency review of Resolution nominating Larry Moon as a member of the Commission on Re-Entry and Returning Citizen Affairs

This is to Certify that this office has reviewed the above-referenced legislation and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call me at 202-724-7681.

A handwritten signature in black ink that reads 'Elizabeth A. Cavendish'.

Elizabeth Cavendish