



2018 SEP 24 AM 11:33
OFFICE OF THE
SECRETARY

MURIEL BOWSER
MAYOR
SEP 24 2018

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01 (2014 suppl.)) and pursuant to Section 202 of the Board of Ethics and Government Accountability Establishment and Comprehensive Ethics Reform Amendment Act of 2011, effective April 27, 2012 (D.C. Law 19-124; D.C. Official Code § 1-1162.03), I am pleased to nominate the following individuals:

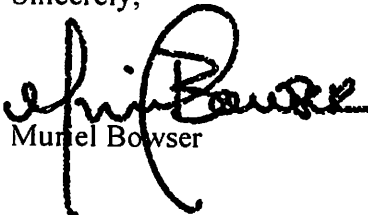
Ms. Tameka Collier
1700 11th Street NW
Washington, D.C. 20001
(Ward 2)

for reappointment as a member of the District of Columbia Board of Ethics and Government Accountability, filling a vacant seat, for a term to end July 1, 2024.

Enclosed you will find biographical information detailing her experience, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,


Muriel Bowser



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

Chairman Phil Mendelson, at the request of the Mayor, introduced the following resolution,
which was referred to the Committee on _____

To confirm the appointment of Ms. Tameka Collier as a board member of the District of
Columbia Board of Ethics and Government Accountability.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, that this
resolution may be cited as the "District of Columbia Board of Ethics and Government
Accountability Tameka Collier Confirmation Resolution of 2018".

Sec. 2. The Council of the District of Columbia confirms the reappointment of:

Ms. Tameka Collier
1700 11th Street NW
Washington, D.C. 20001
(Ward 2)

as a member of the District of Columbia Board of Ethics and Government Accountability,
established by Section 202 of the Board of Ethics and Government Accountability Establishment
and Comprehensive Ethics Reform Amendment Act of 2011, effective April 27, 2012 (D.C. Law
19-124; D.C. Official Code § 1-1162.02), for term to end July 1, 2024.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution,
upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

TAMEKA M. COLLIER

PROFFESIONAL EXPERIENCE

Chief, Litigation Support Center (GS-0905-15)

8/2012 - Present

Department of Defense/United States Air Force

Air Force Legal Operations Agency, Civil Law & Litigation Directorate (AFLOA-JAC)

1500 West Perimeter Road, Suite 1530, Joint Base Andrews, MD 20762

Responsible for the creation and implementation of streamlined, defensible Air Force-wide information governance policies that impact the search and production of information, including electronically stored information, for civil and commercial litigation, Freedom of Information Act requests and Congressional Inquiries. Responsible for managing personnel and overseeing operations of Litigation Support Center (LSC). The LSC saves the Air Force millions of dollars in sanctions costs and litigation vendor fees. Accomplishments include:

- Counsel and train Air Force attorneys and paralegals in JAC (civil litigation) and JAQ (commercial/contract litigation) Directorates on discovery best practices and strategy. Counseling and training has minimized discovery disputes and potential for sanctions.
- Review and approve litigation holds and discovery plans for a variety of cases including contract (post-award disputes before Armed Services Board of Contract Appeals and in Court of Federal Claims); employment (Fair Labor Standards Act, Equal Employment Opportunity, Prohibited Personnel Practices); environmental (Comprehensive Environmental Response, Compensation, Liability Act); tort (constitutional tort, medical malpractice, aircraft operation/maintenance negligence); and administrative (Freedom of Information Act, Privacy Act).
- Serve as electronic discovery expert and negotiate scope of Air Force discovery with other Department of Defense services, Department of Justice and opposing counsel.
- Serve as liaison between attorneys and Air Force Office of Chief Information Officer, Air Force Records Office, and other information and communication technology leaders to balance IT/cyber security and civil litigation discovery needs and obligations. Critical input resulted in revised policy memorandum addressing data searches.
- Engage in strategic planning for long term Enterprise Information Services through working groups with Air Force Chief Technology Officer, Air Force Office of Chief Information Officer, Air Force Space Command, and Air Force General Counsel's Office.
- Supervise LSC team of military paralegals and civilian database administrator who provide document review databases, case analysis tools and other technology-assisted litigation to Air Force litigating attorneys and paralegals. In CY 2014 alone, saved Air Force in excess of \$700,000 in data processing and hosting costs.
- Evaluate LSC operations and employ process improvement measures as necessary including revising processing manuals to reduce training time for paralegals and standardizing processing procedures to significantly reduced errors.

Activities: Civilian Advisory Council, Award Selection Boards, Hiring Committees

Security Clearance: Secret

Senior Legal Advisor (civilian deployment) **Jan – Jul 2016**
Acting Resolute Support and U.S. Forces Afghanistan Detachment Chief **Apr – Jun 2016**
Task Force 2010

Al Udeid Air Base, Qatar/Bagram Airfield, Afghanistan

- Drafted/briefed 100+ legal reviews in support of vendor vetting program for Operations Freedom's Sentinel, Resolute Support and Inherent Resolve resulting in undisclosed number of contract terminations and increased force protection in contingency operations.
- Created and led tiger team with legal, intelligence and auditor members resulting in increase of consistent, efficient vetting of forgery ring vendors.
- Served as cross-functional leader of detachment which led to improved processes and relationships with mission partners in Afghanistan.

Volunteer Mediator **2014 - Present**
DC Superior Court Multi-Door Dispute Resolution Division
410 E Street NW, Washington, DC 20001

Serve as court-appointed mediator for civil law cases pending in the District of Columbia Superior Court. Cases include tort (wrongful termination, negligence, assault and battery) and contract (landlord-tenant, commercial) disputes.

Associate **2001 – 8/2012**
Troutman Sanders LLP
Senior Associate - Washington, DC 20001 (2005-8/2012); Associate - McLean, VA (2003-2005) and Richmond, VA (2001-2003)

Associate in the practice areas of white collar litigation and internal investigations and commercial litigation. Extensive experience in all matters related to litigation and investigation including creating and executing litigation and investigation strategic plans; drafting complaints, answers, discovery requests and responses, interview summaries, motions, settlement agreements and final reports; arguing various discovery and dispositive motions; researching and analyzing legal principles and potential liability; interviewing witnesses and conducting and defending depositions; managing junior associates, contract attorneys and paralegals in document collection and review projects; representing parties in mediation and proffers before government agencies; and conducting trials. Representative engagements include:

- Represented federal government employees in actions implicating the Federal Employees Liability Reform and Tort Compensation Act of 1988 and the Federal Tort Claims Act.
- Represented marine terminal operator before the Federal Maritime Commission in action alleging violation of federal and state antitrust and unfair competition laws.
- Represented coal supplier and marketer in action alleging price fixing and other anticompetitive conduct in the rail industry in violation of Sherman Act.
- Represented individuals and corporations as both *qui tam* relators and defendants in actions brought pursuant to the False Claims Act.

- Represented real estate investment trust in multi-action litigation against former officers for violations of the Securities Exchange Act of 1934, fraud, and breach of contract.
- Represented Vietnamese state-owned enterprise in international arbitration against U.S. company for breach of contract and misappropriation of funds.
- Conducted internal investigation for Agri-business company of potential violations of the Foreign Corrupt Practices Act and represent same in related investigations conducted by Securities and Exchange Commission and Department of Justice.
- Represented former General Counsel of a quasi-public city utility in an investigation conducted by the Environment and Natural Resources Division of the Department of Justice into the filing of allegedly false and fraudulent reports with the Environmental Protection Agency.
- Represented manufacturer of water heating, air conditioning and heating products in response to subpoenas and civil investigative demands issued by the Federal Trade Commission.
- Represented executive in investigation conducted by the United States Attorney's Office for the Eastern District of Virginia into allegations of RICO violations, money laundering and related fraud claims.
- Served as first or second chair in five (5) trials and conducted more than twenty (20) substantive depositions and over fifty five (55) interviews.

Activities: Diversity Committee, Pro Bono Committee

EDUCATION

WILLIAM AND MARY SCHOOL OF LAW, Williamsburg, VA

J.D., May 2001

William and Mary Journal of Women and the Law (1999-2001)

William and Mary Moot Court Bar (2000-2001)

COLLEGE OF WILLIAM AND MARY, Williamsburg, VA

B.A. Public Policy, Sociology Minor, May 1998

PROFESSIONAL TRAINING & DEVELOPMENT

CYBER LAW

4/2015

The Judge Advocate General's School, Maxwell AFB, AL

Completed three-day intensive cyber law course which included overview of computer, internet and network operations and focused on computer crime investigations and the Air Force's roles and missions in cyberspace, network defense, offensive network operations, and current threats.

CENTER FOR LEADERSHIP DEVELOPMENT

8/2014

OPM Eastern Management Development Center, Shepherdstown, WV

Completed "Leadership Competencies: Preparing for the Next Step," a five-day intensive course to

identify and strengthen leadership skills for successful careers within the Federal Government.

MEDIATION TRAINING

2014

D.C. Superior Court Multi-Door Mediation Division, Washington, DC

Completed 20 hours of coursework and training for D.C. Superior Court Multi-Door Mediation Division civil mediator certification.

AIR FORCE SUPERVISORY TRAINING (DL)

2012-2013

Joint Base Andrews, MD

Completed comprehensive supervisor training: USAF Supervisor's Course (40 hours); USAF Military Personnel Management Course (20 hours); and USAF Civilian Personnel Management Course (20 hours).

MEDIATION TRAINING

2009- 2012

Northern Virginia Mediation Services, Fairfax, VA

Completed 50 hours of coursework and training for Virginia General District Court mediation certification and Virginia Circuit Court civil mediator certification.

ARTICLES/PRESENTATIONS

Presenter, "Deloitte Electronic Discovery Symposium for Government Agencies," National Press Club, May 2014

Presenter, "Dougherty-Nelson JAG Corp CLE on Air Force eDiscovery," George Mason University, November 2012

Contributing Author, "District of Columbia Lending Law - A Guide for Commercial Lenders and Businesses," American Bar Association Survey, 2005, 2009

Co-Presenter, "Foreign Corrupt Practices Act: Enforcement Issues for Pharmaceutical, Diagnostic and Medical Device Companies," Abbott Laboratories Commercial Litigation Day, October 2007

Co-Presenter, "Privacy Law: The Who, What, When and Why," Troutman Sanders LLP Privacy Seminar Primer, September 2006

BAR MEMBERSHIPS

Virginia State Bar, 2001

District of Columbia Bar, 2004

Maryland State Bar, 2009



Executive Office of the Mayor - Office of Talent and Appointments
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

Tameka Collier



Ms. Tameka Collier is a Chief with the Litigation Support Center for the United States Air Force, and current member of the Board of Ethics and Government Accountability (BEGA).

Ms. Collier is a results driven attorney and mediator with more than fourteen years of broad reaching, hands-on experience. She has garnered experience in both the private sector and as a civil servant, and has handled a wide range of substantive legal issues in federal and state courts and administrative agencies across the country.

A Ward 2 resident, Ms. Collier received her Juris Doctor from William and Mary School of Law and her Bachelor of Arts in Public Policy with a minor in Sociology from the College of

William and Mary.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

To: Alana Intrieri, Steve Walker
From: Betsy Cavendish
Date: August 27, 2018
Subject: Legal sufficiency review of Resolution nominating Tameka Collier, Darrin Sobin and Charles Nottingham to the District of Columbia Board of Ethics and Government Accountability.

This is to Certify that this office has reviewed the above-referenced legislation and found it to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call me at 202-724-7681.

A handwritten signature in cursive script that reads 'Elizabeth A. Cavendish'.

Elizabeth Cavendish